

UPCAI Architecture and Landscape Committee Minutes  
03/05/2021 - via ZOOM VIDEO CONFERENCE 10:00am  
8301 Park Blvd. University Park, FL 34201

1. **Call Meeting to order:** 10:01am

2. **Certify Quorum of Committee:** present via video conference - Kathy Bondur, Sarah Hans, Lynda Morrison, Bob Neal and Emery Tapley. Absent: Christine Lukowitsch

3. Previously distributed minutes from 02/26/2021 Meeting were unanimously ratified.

4. Applications Review:

Date	Code	Neighborhood	Lot #	Address	Name	Project Type	Fee	Pic	Approve/Deny	Committee Votes	Comment/Contingencies
03/05/2021	EP33	Eaton Place	33	6324 Thorndon Circle	David & Susan Kane	Adding architectural trim around front door, front pillars and garage pillars. Trim color will be cream to match existing trim.	X	X	<b>Tabled</b>		Please submit a drawing to scale of the proposed project. The ALC will review upon receipt.
03/05/2021	EP34	Eaton Place	34	6326 Thorndon Circle	Rich & Cathy Lane	1. Replace and reframe dining room bay window due to wood rot. 2. Replace entry door - <i>see attached photo for sample.</i>	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	HG05	Hampton Green	5	6407 Berkshire Place	Effie Diamantopoulos	Tree removal request as indicated on provided sketch.	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	HG51	Hampton Green	51	8021 Hampton Court	Grant & Karen Giffin	Lanai extension - 6'	X	X	<b>Tabled</b>		The ALC would like the following information: a plot plan indicating the exact location of lanai extension in relation to easements, a clear plan for cage enclosure, a plan for concrete pad, and the vendor who is doing the work.
03/05/2021	HG86	Hampton Green	86	6420 Wentworth Crossing	Wendy Roalstad	1. Window replacements 2. Front door replacement - <i>including sidelights</i>	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	HI05	Highgate	5	7119 Marston Court	Carole Beeler	Roof Replacement: <i>S profile, Espresso Blend Range</i>	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	LP09	Langley Place	9	7003 Langley Place	Robert & Elizabeth Hunt	Tree removal request: <i>Shady Lady Olive Tree</i> and will replant with a properly sized tree.	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None. No replacement is required.
03/05/2021	MA05	Marlow	5	7239 Marlow Place	Derick & Carol Masengale	Approval of mini-split - <i>already completed</i>	X	X	<b>Approved</b>	5 Approve / 0 Oppose	The conduit leading from the unit on the exterior wall should be painted the same color as the house. The ALC recommends removing the existing arboricola under the garage window and replacing it with 7 gal. pitch apples spaced 30" apart to better screen the AC unit. The pitch apple planting should be continued to the right-hand corner of the garage to ensure a balanced appearance.
03/05/2021	NH15	Notting Hill	15	7214 Kensington Court	Harold & Phyllis Zabin	Exterior Painting: Body - <i>see attached photos for paint samples</i> Trim - Sherwin Williams, Reticence Door - Sherwin Williams, Chocolate Powder.	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	RP03	Regents Park	3	8218 Regents Court	Neill Nichols	Native Vegetation Area Request: prune, trim and remove dead plant material in Golf Course Buffer Area.	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None. Please note: the general guidelines for height of palmettos, after pruning, are 3½ feet near the greens and tees; however, palmetto stems should not be removed or cut back.
03/05/2021	RI10	Richmond Park	10	8040 Collingwood Court	Andrea & William Nicholson	Landscaping alterations per plan	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	SL13	Sloane Gardens	13	7718 Sloane Gardens Court	John & Karen Albrechtsen	Landscaping alterations per plan	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	VW113	Virginia Water	113	7161 Victoria Circle	Eugene & Susan Wrenn	Landscaping alterations per plan	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	VW29	Virginia Water	29	7159 Prestwick Court	Nick & Joan Salerno	1. Landscaping Alterations - <i>already completed.</i> 2. Generator installation - <i>already completed and screened.</i>	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	WG11	Warwick Gardens	11	7903 Warwick Gardens Lane	Joseph Helewicz	Roof Replacement: <i>Barrel profile, Moss Creek range</i>	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	WC106	Whitebridge Court	106	7602 Whitebridge Glen	Victor & Elinore Pinansky	Pine Tree removal request.	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	WC34	Whitebridge Court	34	7741 Whitebridge Glen	Donald Hand	Add a supplemental sprinkler system in front yard.	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	WL14	Wilton Crescent	14	7841 Wilton Crescent Circle	Fabrizio & Rosemary Chiariello	Landscaping alterations per plan	X	X	<b>Approved</b>	5 Approve / 0 Oppose	None
03/05/2021	WL23	Wilton Crescent	23	7805 Wilton Crescent Circle	Denny Guest	Landscaping alterations per plan	X	X	<b>Approved</b>	4 Approve / 0 Oppose	None
03/05/2021	N/A	Heathfield Common Area	N/A	Island 4 Cul-de-sac & Heathfield/Marlow Pond	Kathy Cohen, Heathfield Landscape Committee	Install 2 benches at Island 4 cul-de-sac under oak trees & 1 bench along Heathfield/Marlow Pond under oak tree - <i>see attached photo of the bench.</i>	X	X	<b>Approved</b>	4 Approve / 0 Oppose	None

**5. Wilton Crescent Common Area:** The ALC recommends the landscape committee and neighborhood chair, Jack Siegel, discuss options with a professional landscaper to develop a plan.

**6.** Looking forward, the ALC would like to schedule in-person meetings to discuss ALC documents. All members were asked to send Kathy Bondur a list of days and times we would not be available. Each meeting is expected to last at least 2 hours.

**7. Roof Cleaning** - It was suggested the neighborhood chairs send reminders to homeowners in their communities about cleaning roofs and driveways. With Steve Hatton's departure, the process for enforcement on the HOA level is in review.

The meeting was adjourned by unanimous consent at 11:30 a.m.

Respectfully Submitted,  
Emery Tapley