

**UPCAI Architecture and Landscape Committee Minutes**  
**10/01/2021- via ZOOM VIDEO CONFERENCE 10:00am**  
**8301 The Park Blvd. University Park, FL 34201**

1. Call Meeting to order at 10:00 a.m.
2. Certify Quorum of Committee: present via video conference - Kathy Bondur, Sarah Hans, Christine Lukowitsch, Lynda Morrison, Bob Neal, and Emery Tapley.
3. Previously distributed minutes from 09/24/2021 Meeting were unanimously ratified.
4. Applications Review:

NEIGHBORHOOD	ADDRESS	NAME	PROJECT DESCRIPTION	FEE	PIC	APPROVE / DENY	COMMITTEE VOTES	COMMENT / CONTINGENCIES
Henley	7006 Lancaster Court	Dean Matt	Extend French Drains away from house to back yard.	X	X	Approved	6 Approved / 0 Opposed	None
Heathfield	7730 Heathfield Court	Hanford Gross	Request to remove a Palm Tree due to Ganoderma	X	X	Tabled		Please submit written affirmation from a certified arborist that this is indeed Ganoderma.
Hampton Green	6418 Addington Place	Marcia & Riley Hardy	1. Install a planter box along garage wall by front entry way 2. Replace garage coach lights and front entry hanging light	X	X	Approved	6 Approved / 0 Opposed	Please note railroad vine is invasive and not recommended for the planter.
Marlow	7214 Marlow Place	Janet Lambright	Install a retaining wall at the end of the driveway	X	X	Tabled		Please indicate the dimensions of the wall (height and width). A drawing to scale is preferred. Also, please note that the wall should be installed directly onto the driveway (not in trench to maintain level ground).
Notting Hill	7235 Kensington Court	Cheryl Smith	1. Landscaping alterations to where the new pool cage will be. 2. Poolcage replacement: cage will be white. Paving inside new poolcage too.	X		Approved	6 Approved / 0 Opposed	None
Regents Park	8210 Regents Court	James & Andrea Mahan	Add golf cart garage per attached architectural plans	X	X	Tabled		The ALC is waiting for the Architect Consultant to review the updated drawings.
St. James Park	6616 St. James Crossing	Kyu D. and Choon I. Lee	Roof Replacement: Barrel <i>profile</i> , Mandarin Sun <i>range</i>	X	X	Approved	6 Approved / 0 Opposed	None
Virginia Water	6733 Virginia Crossing	Tom Pinzino	Request to remove a Palm Tree (Washingtonian) - <i>too tall</i>	X	X	Approved	6 Approved / 0 Opposed	No replacement is required. If you wish to plant another tree on the property, a Crepe Myrtle is recommended.
Virginia Water	6729 Virginia Crossing	Barbara Hyde	Landscape alterations per plans	X		Approved	6 Approved / 0 Opposed	A 1 ft. barrier of mulch should be placed on both ends where the grass meets the floestone.
Virginia Water	7169 Victoria Circle	David Landis	Request to remove two (2) Palm Trees located at the back of the property. Both have been damaged by worms in the trunk.	X	X	Approved	6 Approved / 0 Opposed	None
Wentworth	7358 Windemere Lane	Brian & Alison Sackley	Outdoor kitchen installation	X	X	Approved	6 Approved / 0 Opposed	None
Warwick Gardens	7322 Chatsworth Court	Dr. Richard Sellers	Roof Replacement: S <i>profile</i> , Florentine Copper <i>range</i>	X	X	Approved	6 Approved / 0 Opposed	None
Devonshire Place	Devonshire Place - Common Area	Janette Gatesy, Neighborhood Chair	Request to remove an Oak Tree at top of berm near 7933 Wyndham Court due to Ganoderma	N/A	X	Approved	6 Approved / 0 Opposed	None

5. The ALC will meet again to finalize the response to the HOA's comments to the revised ALC documents.

6. **Compliance (gravel)** - Brian Niehaus, Outside Operations Manager, states there is no enforcement currently and there will be no enforcement until after the CCR's are in place.

7. **6677 St. James Crossing** - removed a Canary Date Palm. No replacement is required. Sandy will inform the homeowner.

8. **6717 Virginia Crossing** - Follow-up to the request for a perimeter planting plan; this has not been received yet.

Meeting adjourned by unanimous consent at 10:52 a.m.  
Respectfully Submitted, Sarah Hans