



New Resident Registration and Contact Information Form: This form is to inform all University Park departments of your contact information and where you would like your mail sent. Please complete this form and return to the Property Management Office Mon. – Fri., 8:30am to 5:00pm, located at 8301 The Park Boulevard, University Park, FL 34201.

CLOSING DATE: _____ IN TOWN FOR CLOSING? YES OR NO? _____

PROPERTY ADDRESS: _____

NEIGHBORHOOD: _____ LOT NUMBER: _____

EMERGENCY CONTACT/HOUSEWATCHER INFORMATION (Should have key to home and alarm code):

EMERGENCY CONTACT NAME: _____ EMERGENCY CONTACT PHONE: _____

EMERGENCY CONTACT NAME: _____ EMERGENCY CONTACT PHONE: _____

ALARM INFORMATION (If Applicable): _____ WILL YOU BE RENTING/LEASING THIS HOME (circle one): Yes No

ALARM COMPANY NAME: _____ ALARM COMPANY PHONE: _____

It is important that we have contact information for anyone who will be listed on the Warranty Deed.

OWNER NAME: _____

HOME NUMBER: _____

CELL NUMBER: _____

EMAIL: _____

ADD'L OWNER NAME: _____

HOME NUMBER: _____

CELL NUMBER: _____

EMAIL: _____

ALTERNATE ADDRESS INFORMATION

Mail Here as Of Closing

This Is My Only Mailing Address

ALTERNATE ADDRESS: _____ City: _____ State: _____ Zip: _____

ALTERNATE PHONE(S): 1. _____ 2. _____

NAME(S) OF OTHERS IN HOUSEHOLD

Name: _____ Email: _____ Gate Access User Rights (Y/N) _____

Name: _____ Email: _____ Gate Access User Rights (Y/N) _____

Name: _____ Email: _____ Gate Access User Rights (Y/N) _____

PERMANENTLY AUTHORIZED PERSONS

This section refers to people you would authorize to visit you at any given time OR on a restrictive basis **WITHOUT THE GATE**

ATTENDANT HAVING TO CALL FOR APPROVAL (relatives, close friends, contracted vendors, etc.)

Please note service visits will be limited to Monday through Saturday 7 am – 6 pm, **NO SUNDAY SERVICE VISITS**

Gate Attendant will not call the residence when admitting authorized guests

| Last Name | First Name | Company | Permanent Access | If Restrictive please list days/times |
|-----------|------------|---------|------------------|---------------------------------------|
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Note: With Regard to security/alarm system and emergency contact, the Association is not undertaking any responsibility or liability with regard to Owner's security/alarm system or dealing with emergencies on Owner's behalf. This information, however, can be helpful in the event the Association wishes to assist in notifying the pertinent parties in case of a continuously ringing alarm or inappropriately flashing security light.



| Last Name | First Name | Company | Permanent Access | If Restrictive please list days/times |
|-----------|------------|---------|------------------|---------------------------------------|
| | | | | |
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VEHICLE INFORMATION

| | YEAR | MAKE | MODEL | COLOR | PLATE # | STATE |
|------------|------|------|-------|-------|---------|-------|
| Vehicle #1 | | | | | | |
| Vehicle #2 | | | | | | |
| Vehicle #3 | | | | | | |

Vehicle Registration & Warranty Deed must be provided before a barcode can be issued, or at the time of issuance

WARNING!!!

GATE ALLOWS ONE VEHICLE AT A TIME

(Do Not Tailgate, as gate recycles it may strike and damage your vehicle)

Decal Policy Revised

The following policy has been ratified by the Community Association Board to be effective May 8, 2013:

The applicant executing this Bar Code Registration form understands and agrees that Applicant and all Applicant's guests, family members, or other employees or agents obtaining a vehicle barcode shall comply with the rules and regulations of University Park Community Association, Inc. Applicant agrees to keep the Association updated with vehicle and registration information in the event of any change. If Applicant wishes to terminate the barcode for any particular vehicle, Applicant must give written notice to UPCA, 8301 The Park Boulevard, University Park, Florida 34201. It is estimated that any termination will require a minimum of 72-hour notice. Efforts to either grant or terminate a vehicle barcode are made as an accommodation to Applicant, and the Association shall not have any liability to any person for any injury or loss sustained as a result of granting or denying access to University Park. All use of the entry/exit gates is made in accordance with Section 6.9 of the Declaration of Covenants, Conditions and Restrictions for University Park.

HOMEOWNERS:

A copy of the vehicle registration is required to obtain a barcode. If a replacement is needed, and the old decal is exchanged for the new, there will be no charge for the replacement decal. A barcode must be affixed to the vehicle by a UPCA staff member or an authorized person acting on behalf of the Association. Each barcode is specifically registered to a vehicle. When obtaining more than one barcode at a time, be sure each barcode is applied to the correct vehicle. Barcodes may not be affixed to any portable devices unless special permission has been previously granted by the Association.

In addition to a variance from any listed regulations, a barcode may be deactivated at any time if registered information is found to be inaccurate, if the driver is found not to be in compliance with road rules, or as a disciplinary measure for an infraction of any kind for which you will be contacted in writing. All barcodes will be activated for a term period of 5 years at which time they will automatically deactivate until renewed by providing a copy of the vehicle's registration to the Property Management Office.

For assistance, questions and special cases, please contact Sandy Lee at 941.355.3888, x106 or email slee@upcai-fl.com.

Signature of Property Owner

Date

Note: With Regard to security/alarm system and emergency contact, the Association is not undertaking any responsibility or liability with regard to Owner's security/alarm system or dealing with emergencies on Owner's behalf. This information, however, can be helpful in the event the Association wishes to assist in notifying the pertinent parties in case of a continuously ringing alarm or inappropriately flashing security light.