

UPCAI Architecture & Landscape Committee Minutes  
04/29/2022 - via ZOOM VIDEO CONFERENCE 10:00am  
8301 The Park Blvd. University Park, FL 34201

1. Call Meeting to order at 10:03 a.m.
2. Certify Quorum of Committee - **Present:** Kathy Bondur, Christine Lukowitsch, and Lynda Morrison, **Present via Zoom:** Sarah Hans, **Not Present:** Emery Tapley
3. Previous minutes from 04.22.22 were unanimously ratified.
4. Applications Review:

NEIGHBORHOOD	ADDRESS	NAME	PROJECT DESCRIPTION	FEE	PIG	APPROVE/DENY	COMMITTEE VOTES	COMMENTS/CONTINGENCIES
Eaton Place	7310 Eaton Court	Fred & Janet Bishop	Replace front door	X	X	APPROVE	4/0	
St. John's Wood	7121 St. John's Way	Fraser Moull & Lila Read	Roof replacement: Slate profile, Slate w/Black Antique	X	X	APPROVE	4/0	
Knightsbridge	7312 Barclay Court	John & Rose Ballard	Replace all landscape lighting	X	X	APPROVE	4/0	
Notting Hill	7302 Kensington Court	Jose Colon & Christina Juvel	Roof replacement: Slate profile, Beach Blonde Blend	X	X	APPROVE	4/0	Confirmed roof will match with 7306 Kensington. Work will occur in Sept/Oct.
Richmond Park	8018 Collingwood Court	Charles & Andrea Anderson	1. Remove magnolia in center of home - overgrown / tall 2. Remove magnolia to the right of the driveway - overgrown / tall 3. Remove two pine trees - consistently drops limbs and debris. Will make oak trees more attractive.	X	X	APPROVE / DENY / DENY	1) 4/0 2) 0/4 3) 0/4	Please request again if the denied trees become unhealthy.
Whitebridge Court	7702 Whitebridge Glen	Stephen & Hannah Miller	1. Demo existing deck and replace with concrete deck. 2. Poolcage install - white	X	X	APPROVE	4/0	The roof cage must be mansard style. No flat roof.
Wimbledon	7405 Wimbledon Court	Charles & Cindy Stelter	Remove dead palm tree	X	X	APPROVE	4/0	Please submit plans for replacement before planting.
Virginia Water	Virginia Water Common Area	Mac McDevitt, Neighborhood Chair	Landscaping Changes: 1. Plant 5, 3-gallon Star Jasmine around base of Community Mailbox at the pool. 2. Plant 31, 3-gallon Schefflera Trinette along border of nature preserve on the left side of Churston Lane. 3. Fill in base areas on both sides of entry island with 3-gallon Black Magic Ti. 4. Remove failing Ginger & replace with 3, 3-gallon Red Philodendron at the entry island. 5. Remove failing sod and replace with 10, 3-gallon Carissa Emerald Blanket at the island on Prestwick Court on the far end. 6. Plant 3, 3-gallon Jatropha around base of tall lantern at the island on Prestwick Court.	X	X	APPROVE	4/0	

5. 7108 Prestwick Court - New homeowner requesting a variance for the pool re: the builder built the pool outside the easement lines. This is a new homeowner Approved 4/0
6. Lynda Morrison has volunteered to inspect homes from the golf course and submit to PBM for follow-up.
7. ALC - Inspect homes on Whitebridge Ct. to discuss the question of whether paired driveways should match / complement each other with respect to design//color.
8. Adjunct - Looking for new ALC committee members; we discussed having Open House days for prospects. We will ask ask other Committee Members for suggstions for potential candidates who will be well suited for our needs.
9. We are going to try to make some changes with proessing weekly ALC requests. We're going to start with 2 changes: ALC completed requests will be due by noon on Tuesdays (instead of 9AM Wednesdays) and we're asking residents for jpeg files only. PBM will assist any resident that needs help. The next newsletter will introduce and explain these changes. The request forms have also been revised.

Meeting adjourned by unanimous consent at 11:15 a.m.

Respectfully Submitted,  
Sarah Hans