



UNIVERSITY PARK ACCESS CONTROL FORM

RENTAL PROPERTY

- NOTES:**
- Please return this form along with a copy of the signed lease at least **15 days** prior to the scheduled arrival.
 - Return this form by hand-delivery or mail to 8301 The Park Boulevard, University Park, FL 34201 or by email to pbm@upcai-fl.com.

TENANT NAME:

_____ (First) _____ (Last)

RENTAL PROPERTY ADDRESS: _____

LOCAL PHONE #: _____ **CELL PHONE(S):** _____

E-MAIL(S): _____

RENTAL AGREEMENT TERMS: **Start Date:** _____ **End Date:** _____

OCCUPANTS LIVING AT THIS ADDRESS *(Please include all individuals residing at this address):*

Last Name	First Name	Status (renter, son, daughter, etc)

AUTHORIZED PERSONS

Please list all authorized guests and vendors below. Please note that vendor access is limited to Mon. through Sat., 7:00 am to 6:00 pm – **VENDORS ARE NOT PERMITTED ON SUNDAY**

Last Name	First Name	Company

VEHICLE INFORMATION

\$25.00 RFID decal fee per vehicle
Please provide registration or rental agreement for each vehicle

	YEAR	MAKE	MODEL	COLOR	PLATE #	STATE	RENTAL CAR (Y/N)	DECAL REQUESTED? (Y/N)
Vehicle #1								
Vehicle #2								
Vehicle #3								

The following policy has been ratified by the Community Association Board to be effective May 1, 2014:

The applicant executing this RFID Decal Request Form understands and agrees that applicant and all others on applicant's Request Form shall comply with the rules and regulations of University Park Community Association, Inc. Applicant agrees to keep the Association updated with vehicle and registration information in the event of any change. If applicant wishes to terminate the decal for any particular vehicle, applicant must give written notice to UPCA, 8301 The Park Boulevard, University Park, FL 34201. It is estimated that any termination will require a minimum of 72 hours' notice. Efforts to either grant or terminate a vehicle decal are made as an accommodation to Applicant, and the Association shall have no liability to any person for any injury or loss sustained as a result of granting or denying access to University Park. All use of the access gates is made in accordance with Section 6.9 of the Declaration of Covenants, Conditions and Restrictions for University Park.

Tenants renting a home for at least 30 days may purchase a RFID decal for \$25 each. Tenant decals provide 24-hour access at both the University Parkway and Honore Avenue gates. Each decal will automatically expire at the end of the lease term. Proper notification of the lease extension is necessary for adjustment to the decal expiration date. A tenant decal may be deactivated at any time if registered information is found to be inaccurate or if the driver is in violation of the community rules, including the posted speed limits within the community.

RFID DECAL RULES & REGULATIONS: (As of 11/18/16):

Decals are to be affixed to the vehicle to which they are assigned by a member of the UPCA Staff. Decals are non-transferable. Removal deactivates the decal and a new decal will be required. There may be a cost to you for replacement decals. Decals should be kept clean and free of scratches or damage. If your car is professionally waxed, buildup can occur, diminishing the operation of the decal. Buildup can be gently removed with Dawn dish liquid. Decals are not to be given to vendors, friends, or family members not residing in the home. If your vehicle receives a new license plate, it is your responsibility to provide Park Boulevard Management with an updated copy of the registration. Failure to do so may result in deactivation of your decal.

WARNING: GATE ALLOWS ONE VEHICLE AT A TIME! Gate arms operate with LED lighting and only allow entry for one vehicle at a time. When gate arm is in full upright GREEN position, your vehicle is cleared to pass through the barrier. Do not tailgate, as the gate arm will lower after each vehicle and the LED lighting will change to RED to notify the next driver that they are not clear to enter. Failure to allow the gate arm to fully recycle may cause it to strike and damage your vehicle. Any resulting damage to gate or vehicle is the responsibility of the vehicle owner.

By signing below, I acknowledge that I have read, understand and will abide by all Policies and Procedures. I understand that any deviation from the Policies and Procedures may result in loss of decal privileges.

Signature of Renter

Date