

New Tenant Registration Form

This form is to provide Park Boulevard Management ("PBM") with your contact information. Please return this completed form with a copy of the signed lease at least *fifteen (15) days prior to* the start of the lease. Please return this completed form via email to pbm@upcai-fl.com or via postal mail or hand-delivery to 8301 The Park Boulevard, University Park, FL 34201.



LEASE START:			LEASE END:		
PROPERTY ADDRESS:					
LOT OWNER NAME:			LOT OWNER EMAIL ADDRESS:		
LOT OWNER/AGENT SIGNATURE:					
EMERGENCY CONTACT/HOUSEWA	TCHER INFORMATION {This is in th	ne event PBM is unab	le to reach the tenant in an eme	ergency situation}:	
EMERGENCY CONTACT NAME:			EMERGENCY CONTACT PHONE:		
EMERGENCY CONTACT NAME:			EMERGENCY CONTACT PHONE:		
It is important t	hat we have contact in	formation for	anyone who is name	ed as a tenant on the Lease.	
TENANT NAME:			ADD'L TENANT NAME:		
HOME NUMBER:		+	HOME NUMBER:		
CELL NUMBER:			CELL NUMBER:		
EMAIL ADDRESS:			EMAIL ADDRESS:		
NAME(S) OF OTHI	ERS IN HOUSEHOLD ("Gat	e access user rights" will	allow this member of your househo	old to add guests & vendors to your guest list}	
Name:	Email:		Cell Phone:	Gate Access User Rights (Y/N)	
Name:	Email:		Cell Phone:	Gate Access User Rights (Y/N)	
Name:	Email:		Cell Phone:	Gate Access User Rights (Y/N)	
Name:	Email:	(Cell Phone:	Gate Access User Rights (Y/N)	
time OR on a restrictive by vendors, etc.}. Please note:	se persons for whom you pasis WITHOUT THE GAT	u would like to E ATTENDANT to Monday thro	CALLING FOR APPRO Jugh Saturday, 7am - 6p		
Last name	First name	Company	Permanent access {yes or no}	If restrictive, please list days/times	

VEHICLE INFORMATION (Each tenant may purchase RFID decals using this form for \$35 each)

	YEAR	MAKE	MODEL	COLOR	PLATE NO. & STATE	DECAL NO. (PBM will assign)
Vehicle no. 1						
Vehicle no. 2						
Vehicle no. 3						
Vehicle no. 4						

Vehicle Registration MUST be provided before a RFID decal can be issued, or at the time of issuance!

DECAL POLICY - The following policy was approved by the community association on May 1, 2014

The undersigned understands and agrees that applicant and any other individuals listed on this form shall comply with the rules and regulations of University Park Community Association, Inc. ("UPCAI"). Applicant agrees to keep the association updated with vehicle and registration information in the event of any change. If the applicant wishes to terminate the decal for any particular vehicle, the applicant must provide written notice to UPCAI, 8301 The Park Boulevard, University Park, Florida 34201. Efforts to either grant or terminate a vehicle's decal are made as an accommodation to the applicant, and the association shall have no liability to any person for any injury or loss sustained as a result of granting or denying access to UPCAI. All use of the access gates is made in accordance with the Amended & Restated Declaration of Covenants, Conditions and Restrictions ("CCRs").

Please read and initial the section below and then sign and date below the rules & regulations.

_____TENANT: **Tenants** renting a home **may purchase decals for \$35 each** by providing this request form and the vehicle registration. Each decal is registered to a specific vehicle. **Tenant** decals are activated for the term of the original lease, at which time they will automatically deactivate unless renewed by providing a copy of the updated lease agreement fifteen (15) days prior to its expiration as well as a copy of the current vehicle registration to PBM. A tenant decal may be deactivated at any time if registration information is found to be inaccurate or if the tenant is in violation of any of the community's CCRs or the Rules & Regulations, including the posted speed limits within the community.

VEHICLE DECALS - RULES & REGULATIONS

Decals are to be affixed to the vehicle to which they are assigned by PBM staff & are non-transferable. Removal of a decal will de-activate the code and a new decal will be required. Decals should be kept clean and free of scratches or other damage. If your car is professionally waxed, build-up may occur, diminishing the operation of the sticker. Build-up can be gently removed with Dawn liquid dish soap. If your vehicle receives a new license plate, it is your responsibility to provide PBM with a copy of the new vehicle registration. Failure to do so may result in the deactivation of your decal. WARNING: GATE ALLOWS ONE VEHICLE AT A TIME! Gate arms operate with LED lights & only allow entry for one vehicle at a time. When gate arm is in full upright GREEN position, your vehicle is cleared to pass through the barrier. DO NOT TAILGATE! The gate arm lowers after each vehicle & the LED lights change to RED to notify the next driver that they are not enter. Failure to allow the gate arm to fully recycle may cause it to strike and damage your vehicle. Any resulting damage to gate or vehicle is the responsibility of the vehicle owner.

By signing below, I acknowledge that I have read, understand and will deviation thereof may result in losing the privilege to have a decal on I	abide by all Rules & Regulations set forth herein. I understand that any my vehicle.
Signature of Tenant	Date
By signing below, I acknowledge that I have read, understand and wunderstand that any violation of these rules or any part of the CCRs ma	ill abide by the Key University Park Guidelines included herewith. In a result in compliance action being taken by the Board of Directors.
Signature of Tenant	Date

ignature of Tenant		Date	
	THE FIELDS BELOW	/ ARE FOR OFFICE USE ONL	<u>Y</u>
RECEIVED:	RECEIVED VIA {initial one}:	PROCESSED:	FEES:
DATE:		DATE:	LATE FEE, \$100-CREDIT CARD/CHECK {circle one} CHECK/REFERENCE NO
INITIALS:	POSTAL MAIL	INITIALS:	DECAL FEE, \$CREDIT CARD/CHECK {circle one} CHECK/REFERENCE NO



Key University Park Guidelines



Roads in University Park: All Roads are <u>single</u> lane. Please do not pass other vehicles at any time. Obey all posted speed limits and stop signs within the community.

Parking and Maintenance Restrictions: Street parking overnight within UP is not permitted. Restricted vehicles (see below) cannot be parked overnight either on the neighborhood streets or on residential driveways. To avoid blocking emergency vehicle access, parking is not permitted in cul-de-sacs at any time. Maintenance of all vehicles must be performed in the garage and not in the driveway or street.

Restricted Vehicles: "Restricted Vehicle" shall mean any truck, motor home, camper, or other vehicle designed to provide temporary living quarters and having facilities for sleeping, galley and head; trailer; boat; watercraft; aircraft; racing car; bus; motorcycle; commercial vehicle; any vehicle not in operable condition; and/or any vehicle as determined by a board adopted resolution. As used herein, "commercial vehicle" shall include, but not be limited to, any vehicle bearing signage identifying a business name. They cannot be parked overnight either on the neighborhood street or on residential driveways.

Golf Course Access: The Golf Course is part of the University Park Country Club. Walking or bicycling on the course is strictly forbidden.

Noise and Nuisances: Be respectful of neighbors. Keep noise to a minimum after 10pm and before 8am. No person shall create any public or private nuisances, engage in any noxious, illegal, or offensive activity within the neighborhood and the community.

Trash and Recycling Collection: Trash should be placed at the curb no sooner than dusk the night before collection. Containers must be returned to an enclosed storage area on the day of collection. The trash collections schedule for UP is as follows:

Tuesday & Friday: Household Waste Tuesday: Recycled Waste Wednesday: Yard Waste

To check holiday trash schedules, please click on the following link:

https://www.mymanatee.org/departments/utilities/residential garbage collection

Unsightly Objects: No laundry, towels, blankets, garments, car covers, or other unsightly objects are to be placed in any location visible from the street, from other lots, or from the Club.

Pets: All pets must be leashed when outside. When walking your dog, please pick up your pet's waste and dispose of it properly. Do not toss any animal waste in our storm sewers as the sewers drain into our ponds and plastic bags can result in costly damage to the irrigation pump system.

Neighborhood Swimming Pools: Pools are for the use of tenants and their guests only in the neighborhood in which they are leasing. All posted rules are to be obeyed.